

Ref. No.: MAKAUT-WB/2021-22/CIVILWORK-VSLI/001

Dated: 15-02-2022

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation from authorised Supplier or Contractor for Proposed False Ceiling Work and Vinyl Flooring work for MVDS Rooms at Academic Left Building Ground Floor at MAKAUT, W.B., Haringhata Campus of the University.

Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.

PART-A: KEY INFORMATION

<u>Sl. No.</u>	<u>About</u>	<u>Remarks / Date</u>
1.	About the Assignment:	Proposed False Ceiling Work and Vinyl Flooring work for MVDS Rooms at Academic Left Building Ground Floor at MAKAUT, W.B., Haringhata Campus of the University.
2.	Name of the Tender Inviting Authority:	Registrar, MAKAUT, WB
3.	Opening date of Submission of bids:	15-02-2022
3.	Last date of Submission of bids:	25-02-2022
4.	Tender Fee:	Rs. 500/- (Rupees Five Hundred only)
5.	Security Deposit:	Rs. 5,000/- (Rupees Five Thousand Only)
5.	University Bank Details for collecting Tender Fee & Security Deposit: -	
5.a.	Bank & Branch:	Indian Bank, Salt Lake Branch
5.b.	Bank Account Number:	6360279330
5.c.	Name of the Account:	MAKAUT-WB
5.d.	Type of Account:	Current Account
5.e.	IFS Code:	IDIB000S147

PART-B: SPECIFICATIONS OF THE ITEM(S) / JOB(S)

**PROPOSED DETAILED ESTIMATE FOR VLSI LABS
(LOCATION MVDG THREE NOS ROOMS)**

Sl. No.	Item	Unit	Quantity	Rate	Amount	Remark
1	Item-17/Page-165 of 315 PWD SCH.-2017					
	<p>M.F. suspended ceiling made with 12.5 mm thick Gypsum plaster board including</p> <p>G.I. perimeter channel of 0.55 mm flush (having two flanges 20 mm and 30 mm respectively and web 27 mm) along with perimeter of ceiling with G.I. intermediate channel of 0.9 mm thick size 45 mmx15mm placed at 750 mm c/c with G.I. ceiling angle of size 25 mmx10mmx0.55 mm thick fixed to the ceiling with G.I. Cleat and steel expansion fastener ceiling section 0.55 mm thick of size 51.50 mmx26mm fixed to the intermediate channels with the help of connecting clip and in the direction of perpendicular to the intermediate channel of 300 mm</p> <p>c/c 12.5 mm thick Gypsum plastered board are to be fixed under ceiling section as above by machine screws. The boards are to be joined and finished with jointing compound, paper tape and application of top coat etc. as per the direction of Engineer-in-charge. (The rate includes of cost of all materials including taxes, cost of accessories, fittings and fixtures, scaffolding and labour charges etc. complete)</p> <p>In ground floor not exceeding 1/360 span with hanger spacing of 1200mm c/c) consisting of Main Runner 3600 mm long, Cross Tee 1200 mm / 600 mm long and Wall Angle. The Wall Angle shall be fixed on PVC Dash Fasteners on the perimeter of the wall by steel screws with distance 300mm c/c. The Main Runners to be placed @ 1200 mm. The Cross Tee 1200mm will be inserted in the pre-cut slots of Main Runner at a regular interval of 600 mm to form a modular grid of 1200mm X 600mm. Additional Cross Tees of 600 mm shall be placed perpendicular to the Cross Tee 1200 mm long to finally form a grid of 600 mm X600 mm. Grid of module size 600 mm X 600 mm shall be supported by 6 mm dia G.I. wire from purlins / soffit. 4 mm thick High Pressure Steam Cured Non Asbestos Fibre Cement designer Ceiling Board (Density > 1300 Kg/m³) of size 595 mm X 595 mm, conforming IS 14862 & Type B Category III of ISO 8336, tested as per AS-1530 part 3 & BS-476 Part 4,5,6,7 & 8, should be placed in the Grid module to form a False Ceiling. All complete as per the drawing & directions of Engineer-in-charge. In ground floor.</p>	SQM	175.00	1159	202825.00	
2	I-2/P-200					
	Painting with best quality synthetic enamel paint of approved make					
	and brand including smoothening surface by sand papering etc. including					
	using of approved putty etc. on the surface, if necessary :					
	(b) On timber or plastered surface :					
	With other than hi-gloss of approved quality-					
	(ii) Two coats (white in shade)	Sq.M	176.00	70.00	12320.00	
3	I-1/P-76					

<p>A) Supplying & laying of approved brand of scratch proof, semi flexible P.V.C. blended homogeneous marble Vinyl flooring in tiles conforming to IS:3461, fixing with synthetic acrylic adhesive after preparing the floor, levelling & smothaning when necessary with suitable putty, as per the design & instruction of the Engineer-in-charge. 2 mm thick</p>	Sq.M	176.00	578.00	101728.00
ESTIMATED VALUE AS PER PWD SHEDULE				Total 316873.00
			Add GST 12%	38024.76
			Sub-Total	Rs. 354897.76
			Add Labour Cess 1%	Rs. 3548.98
			Grand Total	Rs. 358446.74
			Say	Rs. 358447.00

PART-C: TECHNICAL INFORMATION / DOCUMENTS (TO BE PROVIDED BY THE BIDDER)

- 1) Basic Information (to be provided on Company's Official Letterhead):
 - a) Name
 - b) Address
 - c) Contact No.
 - d) E-mail ID
 - e) Contact Person's details (Name, Designation, Contact No. E-mail id)
- 2) Valid Trade License for Financial Year 2020-2021
- 3) PAN
- 4) GSTIN
- 5) P. Tax Registration Number
- 6) Last paid Electricity Bill / Telephone Bill (at Official address)
- 7) Tender Fee deposit details:

Sl. No.	Item	Amount	Transaction Details*	Bank Details**	Date
1.	Tender Fee	Rs. 500/-			
2.	Security Deposit	Rs, 5,000/-			

*** Mode of Payment (NEFT / Net Banking / UPI / IMPS / Any other mode), Transaction Reference No. with the Date of transaction (Tender Fee has to be deposited separately).**

**** Bank Name & Branch, Bank Account No. of the Bidder from which the amount will be credited to the University Account.**

- 8) Any other necessary information that the bidder would like to mention:
 - a)
 - b)
 - c)
 - d)
 - e)
 - :
 - :
 - :
 - :
 - :
 - :

PART-D: BOQ

<u>Sl. No.</u>	<u>Item/Job</u>	<u>Quantity</u>	<u>Item Rate (Rs.)</u>	<u>Item Value (Rs.)</u>
1.	TOTAL WORK	01 No.	XXXX	XXXXX
			Item Value (excl. GST)	XXXXX
			<i>Add: GST @%</i>	XXXX
			<i>Add: Labour Cess 1%</i>	
			Grand Total (incl. all)	XXXXX

Bids must be submitted as per the “Part-E” of this tender (General Terms & Conditions). So, before submitting the bid documents, interested vendors are requested to carefully go through the same to avoid cancellation / rejection of the bid or any unnecessary complications in future in this regard.

PART-E: GENERAL TERMS & CONDITIONS

1. The bidder should be a registered firm under prevailing rules having an office in West Bengal, preferably in Nadia, North 24 Parganas or Kolkata and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
2. The web tendering process will be two-stage bidding: (a) Technical and (b) Financial.
3. In order to maintain the confidentiality, the financial bid (BoQ) must be a password-protected file. The bidders have to send both Technical and Financial bids to purchase@makautwb.ac.in mail address and the password of the password-protected financial bids file to registrar@makautwb.ac.in mail address.
4. Or Bid documents are to be dropped in the specified tender box at the Haringhata Campus of the University.
5. The participating vendor / bidder should be a registered firm under prevailing rules having an office in West Bengal.
6. Any firm already having any legal dispute with the University need not to submit the bid.
7. Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
8. If any vendor / bidder is found to have applied severally in a single job, all his applications will be rejected for that job, without assigning any reason thereof.
9. All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder. Tenderers who will sign in the tender on behalf of a Company or Firm must produce an authentic document in respect of their competency along with the tender failing which their tenders will not be considered.
10. Any document sent in .jpeg / .jpg / .doc / .docx / .xls / .xlsx format will not be accepted.
11. The University preserves the right to accept or reject any bid without showing any reason.
12. Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
13. Bidders having office in Nadia, North 24 Parganas or Kolkata and / or having experience of performing similar kind of work in State and Central Government Organisations may be given preference during technical evaluation.
14. During scrutiny of documents during technical evaluation process, if it comes to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, then that the tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.
15. Before issuance of the work order, the tender inviting authority may re-verify the credential and other documents of the lowest tenderer the University may ask the bidder for any other document(s) / information apart from the list mentioned in "Part-B" of this tender notice, if required for this purpose. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.
16. The successful bidder should have to obey the Rules, Regulations, Labour Laws, etc. of the Labour Department, Government of West Bengal.

17. Bids shall remain valid for a period not less than 120 days (One hundred twenty days) from the last date of submission of financial bid / sealed bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
18. The job should be executed as per the specifications mentioned above.
19. If the selected vendor fails to start the work within 7 (Seven) days from issuing date of Work Order / Formal Tender the Work Order will be cancelled and relevant classes of the contract shall be deemed to have executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority, this is incorporated to deliver time bound public works.
20. In case the selected bidder fails to continue the job after initiating, the bidder must immediately inform the University Authority about the same by an official letter or official e-mail Decision of the University in such case will be the final.
21. No departmental materials will be issued to the contractor and materials, tools and plants are to be supplied by the contractor.
22. Constructional Labour Welfare Cess @ 1 (One)% of cost of construction will be deducted from every Bill of the selected agency, VAT, Royalty and all other Statutory levy / Cess will have to be borne by the contractor and the rate in the schedule of rates inclusive of all the taxes and cell stated above.
23. No mobilization advance and secured advance will be allowed.
24. In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.
25. All Agencies are requested to submit the following documents in support of their Credential (Non-statuary Documents)
 26. Work order and working schedule.
 27. Completion Certificate showing date of completion.
 28. Payment certificate with the application in support of their credentials.
29. All the documents should be authenticated with official stamp and signature / signatures thereon by the vendor.
30. Submission of false document(s) / information by the vendor will result into cancellation of bid and the University may take strict action against that vendor.
31. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
32. The intending bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of bidding shall be reimbursable by the Department. Tender Committee reserves the right to reject any application for purchasing bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of bidding
33. Tender inviting authority reserves the right to cancel the Tender Notice due to unavoidable circumstances and no claim in this respect will be entertained.
34. Tender inviting authority reserves the right to issue corrigendum towards the estimated amount and eligibility of contractors in case of any revision. Three days in advance to the date of application under certain unavoidable circumstances.

35. If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road — curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfections become apparent in it at any time whether during its execution or within a period of three years after issuance of a certificate of its completion by the Engineer, the contractor shall make the same good at his own expense, or in default, the Engineer may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the completion shall be final) from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter before due to contractor by the Government or from his security deposit, or the proceeds of sale thereof, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer (which opinion shall be final and conclusive against the contractor), of making such damage or imperfections goods shall exceed the amount of such security deposit and / or procedure prescribed by any law for the time being in force.
36. The security deposit of the contractor shall not be refunded before the expiry of three years after the issuance of the certificate, final or otherwise, of completion of work by the Agency;
37. The entire activity to be carried out in consultation with and under the supervision of Authorised Representative(s) of the University. Written permit to work to be obtained from Engineers of MAKAUT, WB and the said to be returned to the concerned Engineers after successful completion of the entire work.
38. Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
39. If any vendor is registered under GST Composite Scheme, the same is to be mentioned separately.
40. Payment will be released based on Certification and / or Approval by the Competent Authority of the University post successful completion of the job.
41. Apart from submitting the hard copies, scanned copy of the bill / invoice and order copy received by the vendor should be mailed to: bill.finance@makautwb.ac.in.
42. The vendor should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the bill / invoice.
43. PAN, GSTIN and Bank details of the vendor are to be mentioned in the bill / invoice.
44. Statutory deductions (if any) during payment process will be made as per existing Government Rules.
45. The payment will be made only in favour of the vendor's name. Any exception in this regard will be subject to the consideration of the University Authority only.
46. For any other necessary query related to the bid submission, the vendor may contact the University by e-mailing to purchase.makaut@gmail.com.

**Sd/-
Registrar,
MAKAUT, WB**