



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249

City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

Ref. No.: MAKAUT-WB/2022-23/BOOK-IE/006

Dated: 25-04-2022

Maulana Abul Kalam Azad University of Technology, West Bengal (MAKAUT, WB) invites quotation from authorised supplier for Supply of Book for the Department of Industrial Engineering at Library, Harighanta Campus of the University.

Please follow the Part-A, Part-B, Part-C, Part-D and Part-E of this tender for further details.

PART-A: KEY INFORMATION

<u>Sl. No.</u>	<u>About</u>	<u>Remarks / Date</u>
1.	About the Assignment:	Supply of Book for the Department of Industrial Engineering and Technology at Library, Harighanta Campus of the University.
2.	Name of the Tender Inviting Authority:	Registrar, MAKAUT, WB
3.	Opening date of Submission of bids:	25-04-2022
4.	Last date of Submission of bids:	05-05-2022
5.	Tender Fee:	Rs. 500/- (Rupees Five Hundred only)
6.	University Bank Details for collecting Tender Fee: -	
6.a.	Bank & Branch:	Indian Bank, Salt Lake Branch
6.b.	Bank Account Number:	6360279330
6.c.	Name of the Account:	MAKAUT-WB
6.d.	Type of Account:	Current Account
6.e.	IFS Code:	IDIB000S147

PART-B: TECHNICAL INFORMATION / DOCUMENTS (TO BE PROVIDED BY THE BIDDER)

- 1) Basic Information (to be provided on Company's Official Letterhead):
 - a) Name
 - b) Address
 - c) Contact No.
 - d) E-mail ID
 - e) Contact Person's details (Name, Designation, Contact No. E-mail id)
- 2) Valid Trade License for Financial Year 2021-2022
- 3) PAN
- 4) GSTIN
- 5) P. Tax Registration Number
- 6) Last paid Electricity Bill / Telephone Bill (at Official address)
- 7) Tender Fee deposit details:

Sl. No.	Item	Amount	Transaction Details*	Bank Details**	Date
1.	Tender Fee	Rs. 500/-			

*** Mode of Payment (NEFT / Net Banking / UPI / IMPS / Any other mode), Transaction Reference No. with the Date of transaction (Tender Fee has to be deposited separately).**

**** Bank Name & Branch, Bank Account No. of the Bidder from which the amount will be credited to the University Account.**

- 8) Any other necessary information that the bidder would like to mention:
 - a)
 - b)
 - c)
 - d)
 - e)
 - :
 - :
 - :
 - :
 - :
 - :

PART-C: BOQ

	TITLE	AUTHOR	PUBLISHER	No. of Copies	Unit Price	Discount %	Total Cost
1	A guide to the ergonomics of manufacturing	M Halende	East-west press	5			
2	A guide to the project management body of knowledge	Project management institute	Pmi	5			
3	An introduction to supply chain management	E prater	Business expert press	4			
4	Analysis of inventory systems	Hadley, g and whitin, t m	Prentice hall	3			
5	Applied statistics and probability for engineers	Douglas c. Montgomery, george c. Runger	Wiley	3			
6	Design and analysis of experiments	Montgomery, d c	Wiley	5			
7	Designing and managing the supply chain	Levi, d s, kaminsky, p and levi, e s	Mcgraw hill.	4			
8	Essentials of management	Koontz, h and o donnel, c	Mcgraw hill.	4			
9	Facilities planning	Tompkins, white, bozer, and tanchoco	Wiley	4			
10	Facility layout and location	Francis, white, and mcginnis	Prentice hall	4			
11	Factory physics	Wallace j. Hopp, mark l. Spearman	Waveland, isbn: 9781577667391	2			
12	Fundamentals of quality control and improvement	Mitra, a.	Wiely	5			
13	Human factors in engineering and design	Sanders, m. S. and mccormick, e. J	Mcgraw hill.	3			
14	Introduction to ergonomics	Bridger, r. S	Crc	4			
15	Introduction to operation research	Hillier f s and lieberman g j, nag, b and basu	Mcgraw hill.	5			
16	Introduction to statistical quality control	Montgomery, d c	wiley	4			
17	Introduction to work study	George k and wynne c r	International labor organization	2			
18	Inventory control: theory and practice	Starr, k k and d w miller	Prentice-hall	4			
19	Inventory management and production planning and scheduling	Silver, e a, pyke, d f and peterson, r	wiley	2			
20	Inventory management and production planning and scheduling,	Silver, e a, pyke, d f and peterson	wiley	4			
21	Iso 9001: 2015 Quality management systems - requirements		Iso or bis	2			

22	Iso/ts 9002: 2016 Guidelines on the application of iso 9001:2015		Iso or bis	2			
23	Managerial and engineering economy	Taylor, g a	Van nostrand reinhold inc	4			
24	Modern production management	Buffa, e s	Wiley eastern	4			
25	Motion and time study: design and measurement of work	Barnes, r. M	wiley	4			
26	Occupational biomechanics	Don b. Chaffin	wiley	2			
27	Operations research	Kanti swarup, p.k. Gupta and man mohan	Sultan chand & sons, new delhi.	3			
28	Plant layout and materials handling	G k agarwal	Jain brother	4			
29	Principles of inventory and materials management	Tersine, r j	Ptr prentice hall	4			
30	Principles of quality control	Banks, j	wiley	3			
31	Principles of soft computing	S.n. Deepa s.n. Sivanandam	wiley	5			
32	Product and process design for quality, economy and reliability	Dukkipati, r v and pradip k ray	New age international	5			
33	Product design and development	Ulrich, k t and eppinger, s g	Mcgraw hill.	5			
34	Production and process design for quality, economy and reliability	Rao, d v and ray, p k	New age international publishers	6			
35	Production planning and inventory control	Narasimhan, s l, mcleavy, d w and billington, p j	Prentice-hall	4			
36	Productivity management: planning, measurement and evaluation control and improvement	Scott sink, d	wiley	4			
37	Project management: a systems approach to planning and controlling	Kerzner, h	Wiley	5			
38	Projects: planning, analysis, selection, implementation & review	Chandra, p	Mcgraw hill.	6			
39	Quantitative techniques in management	N. D. Vohra	Tata mcgraw- hill education	5			
40	Scientific inventory management	Buchan, j and e koenisberg	Prentice hall	3			
41	Vba for modelers: developing decision support systems with microsoft office excel	S. Christian albright	Cengage, isbn: 9781285869612	4			

Bids must be submitted as per the “Part-D” of this tender (General Terms & Conditions). So, before submitting the bid documents, interested vendors are requested to carefully go through the same to avoid cancellation / rejection of the bid or any unnecessary complications in future in this regard.

PART-D: GENERAL TERMS & CONDITIONS

1. The bidder should be a registered firm under prevailing rules having an office in India, preferably West Bengal and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
2. In order to maintain the confidentiality, the financial bid (BoQ) must be a password-protected file. The bidders have to send both Technical and Financial bids to purchase@makautwb.ac.in mail address and the password of the password-protected financial bids file to registrar@makautwb.ac.in mail address.
3. Apart from the above list mentioned in Part-C of this tender notice, the University may ask the bidder for any other document(s) / information, if feels necessary. The bidder has to furnish the document(s) / information immediately failing which his bids will be rejected.
4. **Books from the attached list are to be supplied fully or partially.**
5. **Flat discount on books are invited.**
6. **Books are to be supplied within 1and 1/2 months .Foreign books are to be supplied within 3 months. Otherwise the order will be considered as canceled and the order will go to the next vendor.**
7. **If there is low priced edition or Indian edition of the book is available then that edition is to be supplied.**
8. **Price proof of the books supplied is to be attached with the challan copy.**
9. **If there is latest edition available that is to be supplied.**
10. IF there is any damage , dispute in the name , author is found then that book will not be accepted.
11. Books are to be supplied in the address given below:
12. All the documents should be authenticated with official stamp and signature / signatures thereon by the bidder.
13. Submission of false document(s) / information by the bidder will result into cancellation of bid and the University maytake strict action against that bidder.
14. The vendor should have the prior experience of having supplied the books in Library/University/Colleges. The list of the clients with contact details and copy of purchase order to be provided along with the tender document.
15. Any document sent in .jpeg / .jpg / .doc / .docx / .xls / .xlsx format will not be accepted.
16. The University reserves the right to accept or reject any bid without showing any reason.
17. Any dispute which may arise between the bidder and the University regarding this bidding shall be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
18. Being the lowest bidder (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible bidder. Decision of the University in such case will be the final.
19. In case the selected bidder is unable to supply the items after being selected to supply the items or after receiving the respective order from the University, the bidder should immediately inform the University Authority about the same by e-mail. Decision of the University in such case will be the final.
20. Delivery of the items to the destination is solely the bidder's responsibility and no extra charge will be paid by the University for the same. Any damage of the item during transit will be the responsibility of the bidder.



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21. Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
22. If any vendor is registered under GST Composite Scheme, the same is to be mentioned in Part-C (Item No.4). The same may also be mentioned in the BOQ.
23. Payment will be subject to successful delivery and installation of the required items and necessary approval of the Competent Authority of the University. No additional payment will be made by the University towards installation charges.
24. The bidder should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the challan and bill / invoice.
25. PAN, GSTIN and Bank details of the bidder are to be mentioned in the bill / invoice.
26. Statutory deductions (if any) during payment process will be made as per existing Government Rules.
27. Payment will be made only in favour of the bidder's bank account and any exception in this regard will be subject to the consideration of the Competent University Authority only.

**Sd/-
Registrar
MAKAUT, WB**