



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL
(Formerly WEST BENGAL UNIVERSITY OF TECHNOLOGY)
Main Campus: NH 12, Haringhata, Post Office - Simhat, Police Station – Haringhata, Pin - 741249
City Campus: BF-142, Sector -I, Salt Lake, Kolkata -700 064

TENDER NOTICE

E-Tenders are hereby invited from bonafied and resourceful Contractor/Vendor having experience of prefabricated steel with glass (G+3), (G+4) buildings to be built at Haringhata Campus of MAKAUT, Nadia, West Bengal. For more details please visit www.wbtenders.gov.in. (Tender ID No.: 2022_MAKAU_358937_1)

Ref. No.: MAKAUT-WB/ET/2021-22/PREFABRICATED-STEEL&GLASS/001

Dated: 31-12-2021

Notice inviting E-Tender for Proposed Construction of New Prefabricated (Steel & Glass) G+3 building at the Haringhata (Nadia, West Bengal) Campus of the University.

Bid Sheet and Key Dates:-

Sl. No.	Information	Remarks / Date
1.	About the Assignment	Proposed Construction of New Prefabricated (Steel & Glass) G+3 building at the Haringhata (Nadia, West Bengal) Campus of the University.
2.	Name of the Tender Inviting Authority	Registrar, MAKAUT, WB
3.	Estimated Value of Work (Excluding Taxes, Cess and Contingencies)	Rs. 6,52,88,567/- (Rupees Six Crores Fifty Two Lakhs Eighty Eight Thousand Five Hundred And Sixty Seven Only.)
4.	Earnest Money Deposit(EMD)	Rs.13,05,771/- (Rupees Thirteen Lakhs Five Thousand Seven Hundred and Seventy One Only.)
5.	Tender Fee	Rs.1,000/- (Rupees One Thousand only)
6.	Date of Release of Request for proposal	N/A
7.	Contact person	Registrar, MAKAUT, WB Tel. No.: (033) 2321-8771 Email-id: registrar@makautwb.ac.in
8.	Date of pre-bid meeting (optional)	N/A
9.	Addressee and address on which bid is to be submitted	wbtenders.gov.in
10.	Date of uploading of N.I.T. & Tender documents (online) from this end	31-12-2021
11.	Starting of Documents download (online)	31-12-2021
12.	Bid Submission starting (on line)	31-12-2021
13.	Last date of Documents download and submission of bid (on line)	22-01-2022
14.	Submission of EMD and Tender Fee	Through NICL stipulated gateway
15.	Date of Technical Bid opening	24-01-2022
16.	Date of uploading list for Technically qualified Bidder (on line)	To be notified Later
17.	Date of opening of Financial Bid (online)	To be notified Later
18.	Date of uploading of list of bidders along with the approved rate	To be notified later



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INSTRUCTIONS TO BIDDERS

Instructions / Guidelines for Electronic Submission of Tenders have been annexed for assisting the contractors to participate in e-tendering:

I. Registration of Bidder: - Any bidder willing to take part in the process of e-tender will have to be enrolled and registered with the Government e-procurement system through logging on to <https://wbtenders.gov.in>. The bidder is to click on the link for e-tendering site as given on the web portal.

II. Digital Signature Certificate:-Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service order.

III. Collection of Tender Documents:-The bidder can search and download NIT and Tender Documents electronically from computer, once he logs into the website mentioned in Clause-I using the Digital Signature Certificate. This is the only mode for collection of tender documents.

IV. Statutory Cover containing

NIT and Corrigendum, if any (Download the NIT and upload the same by digitally signed).

V. Cover containing the following information and supporting documents :

1. Copy of the E-Tender uploaded in the NICL Website
2. Profile of the firm (A brief write up).
3. Contact details of the firm and / or its authorised person (office address, phone numbers, fax, emails, etc.)
4. Tender Fee Payment & Earnest Money Deposit details
5. PAN
6. GSTIN
7. P. Tax Registration & Challan
8. Valid Trade License (for the financial year 2020-2021) of the firm. In case the latest Trade License (2020-2021) not yet available to the firm, trade license for 2019-2020 may be enclosed along with a copy of application for renewal / fees payment receipt for the financial year 2020-2021.
9. Legal Occupancy of Principal place of Business/Factory/Warehouse/Additional Place of Business and Branch – as applicable:



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- a) Ownership: Current Tax Payment Receipt issued by Corporation / Municipality / Panchayat
- b) Rental: Copy of Latest Rent Receipt and Valid Tenancy Agreement
- c) Rent-Free Accommodation: “No Objection” Certificate given by the Landlord and Copy of Property Tax Receipt of the Landlord
10. Valid Partnership Deed (for Partnership firm) / Memorandum and Articles of Association (for Company)
11. Valid Contract Labour License / Electrical Contractor License / Supervisory License (As applicable)
12. Valid By-Laws (for Registered Unemployed Engineers’ Co-operative Societies / Unemployed Labour Co-operative Societies)
13. Income Tax Acknowledgement (ITR-V) for last three Assessment Years.
14. Last three Audited and / or Provisional Profit and Loss Accounts and Balance Sheets.
15. Credentials (The bidder should have executed similar type of job work within 8 month from the date of receipt of Work Order the value of which should be at least 50% of the estimated project cost of this tender. Preference will be given to the bidder having experience of executing such type of job work in Government Sector/Semi Govt sector)

GENERAL TERMS & CONDITIONS

- 1) The job should be executed as per the specifications mentioned above.
- 2) The vendor should be a registered firm under prevailing Rules having an office in West Bengal, preferably in Nadia, North 24 Parganas or Kolkata and will provide essential registration numbers like PAN, GSTIN, Profession Tax, etc.
- 3) Any firm presently having any legal dispute and or had legal dispute earlier with the University need not to submit the bid.
- 4) A prospective bidder shall be allowed to participate in the particular job either in the capacity of individual or as a partner of a firm. If a bidder is found to have applied severally



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in a single job, all his applications will be rejected for that job, without assigning any reason thereof.

5) No Bidder will be allowed to participate in more than two similar tenders.

6) The successful tenderer should have to obey the Rules, Regulations, Labour Laws, etc. of the Labour Department, Government of West Bengal.

7) The contractors have to quote in figures as well as in words the rate in percentage below / above or at par of the total amount of the priced schedule of items with probable quantities.

8) Tenderers who will sign in the tender on behalf of a Company or Firm must produce an authentic document in respect of their competency along with the tender failing which their tenders will not be considered.

9) Bids shall remain valid for a period not less than 30 days (Thirty days) from the last date of submission of financial bid / sealed bid. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

10) If any contractor fails to start the work within 7 (Seven) days from issuing date of Work Order / Formal Tender the Work Order will be cancelled and relevant classes of the contract shall be deemed to have been executed by the tendering authority. No litigation to this effect shall be entertained by the tender inviting authority; this is incorporated to deliver time bound public works.

11) No departmental materials will be issued to the contractor and materials, tools and plants are to be supplied by the contractor.

12) Constructional Labour Welfare Cess @ 1% of cost of construction will be deducted from every Bill of the selected agency, Vat, Royalty and all other Statutory levy / Cess will have to be borne by the contractor and the rate in the schedule of rates inclusive of all the taxes and cell stated above.

13) No mobilization advance and secured advance will be allowed.

14) All materials required for the proposed scheme as mentioned including bitumen (all grade), bitumen emulsion, cement and steel shall be of specified grade and approved brand in conformity with relevant code of practice (latest revision) and manufacture accordingly



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and shall be procured and supplied by the agency at their own cost including all taxes. Authenticated evidence for purchase of bitumen, bitumen emulsion, cement and steel are to be submitted along with challan and test certificate. In the event of further testing opted by the Engineer-In-Charge, then such testing from any Government approved testing laboratory shall have to be conducted by the agency at their own cost. Only 60/70 (VG 30) grade paving bitumen of I.O.C.L./ B.P.C.L./ H.P.C.L. (from nearest depot) will be permitted as straight run bitumen.

15) In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.

16) During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, then that the tenderer will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith

17) Before issuance of the work order, the tender inviting authority may verify the credential and other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufacture or false in that case, work order will not be issued in favour of the tenderer under any circumstances.

18) All Agencies are requested to submit the following documents in support of their Credential (Non-statuary Documents)

- a. Work order and working schedule.
- b. Completion Certificate showing date of completion.
- c. Payment certificate with the application in support of their credentials.

19) The bid documents should contain the following items in the respective sequence as mentioned above.

- a) Part-A: Copy of this tender floated at NICL Website.
- b) Part-B: All related technical documents mentioned in point (v) under “Instruction to Bidders”. In this part, the bidder may add a separate sheet containing the above-mentioned table filled up with necessary information.

20) All the documents should be authenticated with official stamp and signature / signatures thereon by the vendor.



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- 21) Submission of false document(s) / information by the vendor will result into cancellation of bid and the University may take strict action against that vendor.
- 22) The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
- 23) The intending Bidders have to clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department. Tender Committee reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding
- 24) Tender inviting authority reserves the right to cancel the N.I.T. without showing any reason due to unavoidable circumstances and no claim in this respect will be entertained.
- 25) Tender inviting authority reserves the right to issue corrigendum towards the estimated amount and eligibility of contractors in case of any revision. Three days in advance to the date of application under certain unavoidable circumstances.
- 26) If the contractor or his workmen or servants or authorized representatives shall break, deface, injure, or destroy any part of building, in which they may be working, or any building, road, road — curbs, fence, enclosure, water pipes, cables, drains, electric or telephone posts or wires, trees, grass or grassland or cultivated ground contiguous to the premises, on which the work or any part of it is being executed, or if any damage shall happen to the work from any cause whatsoever or any imperfections become apparent in it at any time whether during its execution or within a period of three years after issuance of a certificate of its completion by the Engineer, the contractor shall make the same good at his own expense, or in default, the Engineer may cause the same to be made good by other workmen and deduct the expense (of which the certificate of the completion shall be final) from any sums, whether under this contract or otherwise, that may be then, or at any time thereafter before due to contractor by the Government or from his security deposit, or the proceeds of sale thereof, or of a sufficient portion thereof and if the cost, in the opinion of the Engineer (which opinion shall be final and conclusive against the contractor), of making such damage or imperfections goods shall exceed the amount of such security deposit and / or procedure prescribed by any law for the time being in force.



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- 27) The security deposit of the contractor shall not be refunded before the expiry of three years after the issuance of the certificate, final or otherwise, of completion of work by the Agency. During payment of every R. A. Bill, Security Deposit @ 10% will be deducted.
- 28) All technical documents should be in scanned format only. No attachment should be repeated in the same bid.
- 29) All the documents should be officially stamped and signed by authorised representative / representatives of the bidding firm.
- 30) The quotation should be according to the BOQ only.
- 31) Tender Fee and EMD 2% of the estimated amount will have to be deposited through NICL Authorised Gateway.
- 32) Being the lowest vendor (L1) in term of quoted amount (incl. all) may not be the only condition to receive the order, other criteria like having PAN, GSTIN, location of office, etc. may also be considered during selection of the eligible vendor. Decision of the University in such case will be the final.
- 33) Any dispute which may arise between the vendor and the University regarding this bidding should be referred to the Vice Chancellor of the University whose decision shall be final and irrevocable in this regard.
- 34) The entire activity to be carried out in consultation with and under the supervision of Authorised Representative(s) of the University. Written permit to work to be obtained from the Engineering Section of MAKAUT, WB and the said to be returned to the concerned person from the Engineering Section after successful completion of the entire work.
- 35) Govt. levies will be as per existing Government Rules. The University will provide DSIR Certificate against which all permissible tax relief has to be ensured.
- 36) If any vendor is registered under GST Composite Scheme, the same is to be mentioned separately.
- 37) Payment will be released on the basis of Certification and Approval by the Competent Authority of the University after successful completion of the job.



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38) The vendor should submit GST-compliant bill / invoice for GST bill / invoice. Copy of the order received by the vendor always should be attached to the bill / invoice.

39) PAN, GSTIN and Bank details of the vendor are to be mentioned in the bill / invoice.

40) Statutory deductions (if any) during payment process will be made as per existing Government Rules.

41) The payment will be made only in favour of the vendor's name. Any exception in this regard will subject to the consideration of the University Authority only.

42) For any query related to the bid submission, the vendor may contact the University by e-mailing to ***purchase.makaut@gmail.com***

UNDERTAKING

I/We agree to abide by all the Terms and Conditions mentioned in the Tender documents and all the pages have been signed in token of acceptance of the same.

Signature of the Tenderer

Agency Name

.....

Address

.....

.....

Contact No.

E-mail:



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SECTION - B
FORM -I
PRE-QUALIFICATION APPLICATION

To
The Registrar,
MAKAUT
Haringhata, Nadia

Ref:-Tender for

(Name of
work)_____

N.I.e.T.No.: MAKAUT/REGIS./ACADEMIC LEFT /N.I.e.T.-03/2021-22
(Serial No.)

Of the The Registrar, MAKAUT, Haringhata, Nadia

Dear Sir,

Having examined the Statutory, Non statutory &N.I.e.T. documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me/us on behalf of _____ in the capacity _____ duly authorized to submit the order.



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The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in bidding for the work(s) given in Enclosure to this letter.

We understand that:

- a. Tender Inviting & Accepting Authority/Engineer-in-Charge can amend the scope & value of the contract bid under this project.
- b. Tender Inviting & Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclose: - e-Filling:-

1. Statutory Documents
2. Non Statutory Documents

Date: -

Signature of applicant
including title and capacity in which application is made



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AFFIDAVIT - “Y”

**(To be furnished in Non – Judicial Stamp paper
of appropriate value duly notarized)**

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The undersigned also hereby certifies that neither our firm M/S _____ nor any of constituent partner had been debarred to participate in tender by the University during the last 5 (five) years prior to the date of this N.I.e.T.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.
4. The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of The Department.
5. Certified that I have applied in the tender in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date_____



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