

Department of Microelectronics and VLSI Technology

MAKAUT, WB

DC Meeting Resolution

Addressing the parent's feedback, a DC meeting has been arranged after recovery from pandemic situation on 20th April, 2022 (Wednesday, at 12.00 p.m.) in the Department of Microelectronics and VLSI Technology, MAKAUT, W.B. which is chaired by the Head of the Department and attended by the ensuing members to resolve out the following issues regarding several subjects of imperative concerns for our department:

1. Dr. Madhumita Das Sarkar
2. Dr. Mihir Kumar Mahata (H.O.D) *MMK 20/4/22*
3. Dr. Ria Bose *Ria Bose 20/4/22*
4. Mr. Sabyasachi Sen *Sa 20/4/22*
5. Mr. Sowvik Dey *Sowvik 20/04/22*
6. Ms. Tania Das *Tan 20/04/22*
7. Mrs. Chumki Das *Chumki*

A. Meeting agenda:

Addressing of Parents' issues regarding:

- (i) Infrastructure and lab facility
- (ii) Work Culture in the Department
- (iii) Teaching Quality experienced
- (iv) Library facilities
- (v) Student's counselling activities and guidance
- (vi) Use of Information and communication technology in the University
- (vii) Academic Discipline (i.e. timely conduct of lectures, practical and related activities)
- (viii) Improvement in soft skills, knowledge, ethics and morality
- (ix) Examination system adopted by the University
- (x) Evaluation and Feedback mechanism
- (xi) Placements

B. Meeting Resolution:

- We will be taking initiative to build up Clean and Smart classrooms as per the Parents' suggestion
- We have already taken an initiative to develop advanced Microelectronics lab, Characterization lab, VLSI Design lab and System Design lab of excellence which are well equipped with standard CAD and TCAD tools and high end instruments, hardware and accessories.
- We are going to increase number of classrooms, laboratories and set up a standard departmental library.
- University has taken the necessary initiatives to counsel the students in a student counselling committee
- All the personal computers in the VLSI Design, System Design and CAD tool Design lab are equipped with LAN and Wifi connection as per the parents' demand
- Necessary measures have been taken to maintain the academic discipline of the Department through requisite Departmental Committee Meeting
- Essential footprints have been taken to develop the soft skills as well as knowledge, ethics and morality of the students through comprehensive counselling and seminars.
- Online and Offline Examination systems have been adopted through ERP, google forms and physical mode assessments.
- Feedback mechanism has been established through necessary online feedback forms and physical interactions with the students/stakeholders and henceforth evaluated accordingly.
- Necessary actions have been taken to set up Departmental placement committee to look after the placement issues of the post graduate students.

Srinik Ay
20/04/22

ABD
20/4/22

Jos
20/04/22

WKM
20/4/22

Jan
20/4/22

Department of Microelectronics and VLSI Technology

MAKAUT, WB

DC Meeting Resolution:

Addressing student feedback, a DC meeting has been arranged after Pandemic situation on 11th August, 2022 (Thursday at 12.30 pm) in the Department of Microelectronics and VLSI Technology, MAKAUT, WB is chaired by the head of the department and attended by the following members to resolve the mentioned issues regarding infrastructure of laboratories of our department

1. Dr. Madhumita Das Sarkar

2. Dr. Mihir Kumar Mahata (H.O.D)

3. Dr. Ria Bose

4. Mr. Sabyasachi Sen

5. Mr. Sowvik Dey

6. Ms. Tania Das

7. Mrs. Chumki Das

Handwritten signatures and dates:
12/8/22
11/8/22
11/8/22
Sowvik Dey 11/08/22
11/08/22
12/8/22

A. Meeting agenda: Addressing of student issues regarding our laboratories infrastructure.

B. Resolution:

- We will be taking an initiation to develop our Microelectronics lab by setting up the shifted equipment from Saltlake campus and also by setting an advanced clean room.
- We will be developing our characterization lab with added with more instruments relevant for the current state of the art characterization facilities. In the mean while we already purchased industry standard software for device characterization.
- Also we are in the procurement process to purchase hardware equipment for our System design lab and VLSI design lab.

Department of Microelectronics and VLSI Technology
MAKAUT, WB

DC Meeting Resolution:

Addressing the teachers feedback, a DC meeting has been arranged after Pandemic situation in the Department of Microelectronics and VLSI Technology, MAKAUT , WB on 12th August, 2022 (Friday at 12.30 pm). The meeting is chaired by the head of the department and attended by the following members to resolve the mentioned issues regarding improvement of academic environment.

1. Dr. Madhumita Das Sarkar

2. Dr. Mihir Kumar Mahata (H.O.D)

3. Dr. Ria Bose

4. Mr. Sabyasachi Sen

5. Mr. Sowvik Dey

6. Ms. Tania Das

7. Mrs. Chumki Das

WKM
12/8/22

Ria Bose
12/8/22

Sen
12/8/22

Sowvik Dey
12/8/22

Tania Das
12/08/22

Chumki Das
12/8/22

C. Meeting agenda: Addressing teachers issues regarding our academic activities.

D. Resolution:

- We will be building up Clean and smart class rooms as per need.
- We have already taken an initiation to develop high end laboratory.
- We are going to increase number of classrooms , laboratories and set up a departmental library.