



MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

(Formerly, WEST BENGAL UNIVERSITY OF TECHNOLOGY)

Main Campus: Haringhata, Nadia, W.B.

Kolkata Office: BF-142, Sector -I, Salt Lake City, Kolkata -700 064

Phone: +91 33 2321-0731, 2321-1327 # Fax: +91 33 2321-7578, 2334-1034

Website: www.wbut.ac.in

**TENDER NOTICE FOR INVITATION OF EXPRESSION OF
INTEREST FOR ON LINE AND LIVE VIDEO TRANSMISSION FROM
DIFFERENT AFFILIATED COLLEGES OF MAULANA ABUL KALAM
AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**

Notice No.: MAKAUT-WB/2017-18/020

Date of Issue: 14-06-2018

Last Date of Submission: 23-06-2018

Tender Fee: Rs.500/- (Rupees Five Hundred only)

EMD: Rs.5,000/- (Rupees Five Thousand only)

Address: BF-142, Sector-I, Salt Lake City, Kolkata-700064

Phone No.: (033) 2321-1345 / 2321-8792 / 2321-0731

Tele-Fax No.: (033) 2334-1034



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Extent of the work to be provided by the Service Provider:

The Maulana Abul Kalam Azad University of Technology, West Bengal invites sealed Expression of Interest (EOI) from reputed and qualified vendors for online and live video streaming from 194 colleges affiliated to this University located all over the West Bengal. Live video streaming of all events of the colleges during working hours has to be shown to the University Authority as per instruction given at any point of time during live video streaming.

Scope of Work

- Currently there are 194 affiliated colleges throughout the State of West Bengal. For smooth activities of live video streaming, all affiliated colleges have been segregated into four zones namely; Zone 1, Zone 2, Zone 3 and Zone 4. Later on number of colleges due to new affiliation/ de-affiliation / closure may be increased/ decreased.
- Zone wise college details is appended hereunder in tabular form:

Serial No.	Name of the Zone	District in which college located*	Number of AICTE colleges in this Zone	Number of Non AICTE colleges in this Zone
1	Zone 1	Kolkata, 24 PGS (N), 24 PGS (S), Howrah and Hooghly	70	48
2	Zone 2	Medinipur (E), Medinipur (W), Bankura, Purulia, Birbhum and Burdwan	26	19
3	Zone 3	Nadia, Murshidabad, Malda, Dinajpur (S), Dinajpur (N)	13	7
4	Zone 4	Darjeeling, Kalimpong, Jalpaiguri, Coochbehar and Alipurduar	6	5
TOTAL			115	79

*College located in different Districts with location details are given in the official website of University: www.wbut.ac.in

- The reputed and qualified vendor having adequate skilled manpower should have their own network for live video streaming by providing latest HD quality cameras like Cannon 5D Mark 4, SONY PMW 200, SONY PMW 300, SONY A7etc. with proper power back up & adequate storage capacity for live video streaming of all events of all affiliated colleges during working hours of college on demand and live video streaming of all events of the college has to be shown to the University Authority as per instruction given at any point of time during live video streaming.
- The vendor has to quote the rate per college and zone basis (strictly as per format given in Financial Bid). The vendor will quote the rates separately for each zone keeping into account of the fooding & lodging, travelling and other activities pertaining to the live and online video streaming. The rate



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quoted by the Vendor for four zones will be added. After addition of rates for four zones by each vendor, the lowest rate will be calculated and subsequently successful Vendor (L1) will be selected.

- The entire recording material captured by the video team members of reputed and qualified vendor will be required to be transferred in pen drive with proper security and hand it over to the University authority within stipulated time period which will be directed by the University time to time.
- The qualified and reputed vendor should have four modems with four reliable mobile networks in order to ensure uninterrupted transmission of the live video streaming from the College end to the University end.
- **The University will provide the required devices for transmitting and receiving on line and live video streaming to the successful qualified and reputed vendor (L1). For availing this facility, the successful qualified and reputed vendor is required to deposit the security money of amount Rs. 30,000/- to the University drawn in favour of 'MAKAUT, WB' payable at Kolkata which will be refunded after the expiry of the contract. An agreement is required to be executed between L1 and University giving all details of this project.**
- **The University will pay as per rate given by L1 per colleges and Zone basis for each assignment regarding the online and live video streaming. If there is any kind of problem e.g. network problem, camera related problem etc. for transmitting online video streaming at any college on any particular day, no payment will be made for that assignment to the successful vendor (L1).**
- Initially the contract will be one year which may be extended to two years on satisfactory performance.
- The qualified and reputed vendor is to maintain utmost confidentiality all the time, failing which, legal proceedings for breach of contract will be initiated.
- At any point of time if the qualified and reputed vendor is unwilling to continue the job, successful vendor (L1) has to issue the three months notice in advance. In that case the security money will be refunded on return of the intact devices which will be given by the University for transmitting and receiving on line and live video streaming.
- The University is at a liberty to discontinue the vendor with one month notice in advance.

The Tender proposal should be in two parts namely; Technical Bid and Financial Bid. The University will open the Technical Bid first. The bidders are required to give a presentation by showing the video conferencing in University premises with their HD cameras. Proof of ownership of HD cameras along with other accessories is to be produced. The format of the Technical Bid is given in **Annexure-I**. The name of the bidders whose proposal will be found technically sound by the University will be announced immediately after completion of all presentations made by all bidders. Subsequently **only** the successful bidders qualified in Technical Bid are required to submit the financial bid within two working days from the date of opening of the Technical Bid. The format of Financial Bid is given in **Annexure- II**.



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Eligibility criteria for the vendors:

- Trade License (photocopy of documents to be attached)
- Registration with GST and Income Tax clearance certificate
- Constitution of the firm (whether proprietary/ Firm partnership or limited Co. etc.) (photocopy of documents to be attached)
- Name/ list of Proprietor/ Partner
- Name and address of the Bankers (giving account details)

Eligible interested parties have to submit prescribed format of technical bid. The offer complete in all respect in separate sealed cover marked as "Technical Bid" and super scribing "On line and Live Video Streaming" on top and name, address & contact no. of the bidder at bottom left corner should be submitted to the:

Registrar (Acting)

Maulana Abul Kalam Azad University of Technology, West Bengal

BF- 142, Sector-1, Salt Lake,

Kolkata- 700064

West Bengal



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Annexure I
Technical Bid

INVITATION OF EXPRESSION OF INTEREST FOR ON LINE AND LIVE VIDEO TRANSMISSION FROM DIFFERENT AFFILIATED COLLEGES OF MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL

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Information/ Document(s) to be provided by the Bidder:

1. Contact Information

- a) Name of the Bidder:
- b) Address:

- c) Telephone No:
- d) Mobile No:
- e) Fax No.
- f) Email ID:

2. Name(s) of the Proprietor/ Partners/ Directors etc.

3. Trade License No. with photocopy

4. PAN

5. GSTIN

6. Camera specifications

Serial No. (1)	Name of the Camera with brand name (2)	Date of purchase of camera and accessories including lenses and batteries (3)	Sound recording devices compatible with that camera (4)

(Photocopy of documents of ownership of the above mentioned items given in Column 2 of Serial No. 6 required to be attached)

Signature(s) with official stamp



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Annexure II
Financial Bid

Notice No.:

Date of Issue:

Last Date of Submission:

Tender Fee:

EMD:

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Information/ Document(s) to be provided by the Bidder:

1. Contact Information

- a) Name of the Bidder:
- b) Address:

- c) Telephone No:
- d) Mobile No:
- e) Fax No.
- f) Email ID:

2. Name(s) of the Proprietor/ Partners/ Directors etc.

3. Trade License No. with photocopy

4. PAN

5. GSTIN

6. Details of Demand Drafts (Tender Fee & EMD):

7. Bank Account Details:

Name of the Bank with Branch name	Bank Address	Account Number & Name as per Bank Record	IFSC

8. Rate should be given Zone wise per college keeping into account of the fooding & lodging, travelling and other activities pertaining to the live and online video streaming. The rate should be given by inclusion of statutory taxes if any.

Name of the Zone	Rate
Zone 1	
Zone 2	
Zone 3	
Zone 4	

Signature(s) with official stamp



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IMPORATANT INFORMATION FOR THE BIDDERS

1. The rate should be quoted in figure as well as in word. Rates must be inclusive of all charges in the quotation. GST to be shown separately. Rate / Value without mentioning GST will be treated as final Rate / Value.
2. The bidders must submit sealed bids to the University. Bid Submission period will start on and from **14-06-2018** and will be valid upto **23-06-2018**. No bid will be accepted after the stipulated time.
3. Bids will be opened by the Officials of MAKAUT, WB. Intending bidders may remain present if they desire so. If there is any deficiency in the necessary documents, the tender will summarily be rejected. During the evaluation process, the Committee may invite the bidders and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if those are not produced within the stipulated time frame, their bids will be liable for rejection.
4. Submission of false document / information by the bidder is strictly prohibited and will be liable for rejection of the tender.
5. **Tender Fee and EMD to be paid through separate Demand Drafts in favour of “MAKAUT, WB” payable at Kolkata.**
6. **Any lack on part of the vendor will attract severe penalty which will be determined at the sole discretion of the University Authority.**
7. **Any vendor having legal dispute with the University need not apply.**
8. **Selection of the lowest bidder (L1) will not be based on the quotation value only but also experience, credibility and past performances.**
9. **The University reserves the right to accept or reject the tender or bid without showing any reason.**
10. **Any form of sub-tendering of the job in part or full is strictly prohibited.**
11. Taxes will be subject to existing Government Rules. Release of Payments will be subject to the Approval of the Appropriate Authority of University. Necessary deductions (if any) will be made as per Income Tax Act during release of payment. In case the vendor seeking any exemption, necessary documents to be submitted along with the bill.
12. For any other necessary information, please contact to the University as given below:

Maulana Abul Kalam Azad University of Technology, West Bengal
(Formerly known as: West Bengal University of Technology)
BF-142, Sector-I, Salt Lake City, Kolkata-700064, West Bengal.
Contact Nos.: (033) 2321-0731 / 2321-8792
E-Mail id: registrar@wbut.ac.in / fo@wbut.ac.in / ic@wbut.ac.in
Contact Person(s): Finance Officer, MAKAUT, WB

**Sd/-
Registrar (Acting),
MAKAUT, WB**