

WBUT Format - I/IC

FORMAT REGARDING THE DETAILS FOR LAND AND BUILDING OF THE COLLEGE

College Name :

College Code :

Details in respect of Building-wise as well as Floor-wise :

Building Name	Floor	Room/Space No. & Name	Room/Space size (in sq.m.)	Room /Space allotted for

Signature of the Principal/Director
with Seal & Date

WBUT Format – II/IC

FORMAT REGARDING FACULTY PARTICULARS (APPOINTED ON PERMANENT BASIS IN ACCORDANCE WITH AICTE NORMS) OF THE INSTITUTE (TO BE FURNISHED DEPARTMENT-WISE / COURSE-WISE)

INSTITUTE : DEPARTMENT (AS ON/...../.....)

Sl. No.	Name	Designation	Date of Birth *	Date of Joining *	Qualification mentioning the year of passing, branches / specialization and University			* Experience in different Organizations				Total years of experience
					UG *	PG *	Ph.D. *	Organization	Position hold	From	To	
1.								i) ii) iii) iv)	i) ii) iii) iv)	i) ii) iii) iv)		Total.....
2.												
3.												

* Proof to be attached (duly authenticated)

SIGNATURE OF THE PRINCIPAL / DIRECTOR

Seal

Date

WBUT Format – III/IC

FORMAT REGARDING THE PAY PARTICULARS OF FACULTY MEMBERS AND STAFF OF THE AFFILIATED COLLEGES AND STATUTORY DEDUCTIONS THEREON

College Name :

College Code :

For the Month of :

Sl.	Employee Name	Designation	Pay Band (Rs.)	Grade Pay / Academic Grade Pay (Rs.)	Dearness Allowance (Rs.)	House Rent Allowance (Rs.)	Medical Allowance (Rs.)	Other Allowances (Rs.)	Gross Pay (Rs.)	Provident Fund Deduction (Rs.) #	Professional Tax Deduction (Rs.)	Income Tax Deduction (Rs.) ##	Other Deduction (Rs.)	Net Pay (Rs.) *	Employer's contribution for Provident Fund and others (Rs.) #

* Proof to be attached [i.e. xerox copy (duly authenticated) of the Bank Statement for last 6 months in support of money transfer from College A/c to Employee A/c].

Proof to be attached [i.e. xerox copy (duly authenticated) of the quarterly returns of Income Tax submitted last].

Proof to be attached [i.e. xerox copy (duly authenticated) of the last return of Provident Fund].

Signature of the Principal / Director with date and seal